

# Office Memorandum

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UNITED STATES GOVERNMENT

TO : Audit Office  
FROM : Finance Division

DATE: 15 May 1953

SUBJECT: Audit of the Insurance Records of CIA

1. In keeping with a memorandum written by the Personnel Director to the Auditor-in-Chief regarding subject, it is requested that your office perform an audit of the insurance records of the Employees Service Staff as of 31 May 1953.
2. The undersigned will become inactive in the insurance business as of 1 June 1953 and will not sign or be responsible for any transactions transpiring after 31 May 1953.

25X1

Distribution:

cc - President, GEHA

ILLEGIB

FD/RCR:mgd